

RECONSTITUTION OF THE IQAC

In view of the transfers, it has become imminent to re-constitute the IQAC.

Hence, the IQAC is re-constituted with the following members:

COMMITTEE :

1. Chairman : Dr. B. Sujatha, Principal
2. Convener : Dr. I. S. CHAKRAPANI, Lecturer  
in Zoology

3. MembersTeaching Staff:

1. Dr. G. Varalakshmi, Lecturer in Stat. Course
2. Dr. N. Madhu, Lecturer in Physics Course
3. Dr. K. R. Shanmugam, Lecturer in Zoology
4. Dr. V. Srirama Murthy, Lecturer in English
5. Dr. A. V. Prasad, Lecturer in Economics
6. Dr. P. Sushakar, Lecturer in Botany
7. Dr. E. KIRAN KUMAR, Lecturer in Library Sci

Administrative Staff:

1. Smt. M. Anuradha, Sr. Asst.
2. Dr. A. Vinay Kumar, Jr. Asst.

MAA  
25/11/21

External experts.

1. Dr. U. Venkateswulu, HOD, Dept. of Food Technology, VSO

Industry Experts:

Alumni:

1. Sri K. Lakshmi, Rajupalem
2. Sri S.C. Srinivasulu, Vaville

Students:

1. Mr. S. Venkya, B. Sc
2. Mr. M. Marylata - B. Com M. Marylatha
3. Ms. Y. Ankita B. Sc Y. Ankita B. Sc
4. B. Swapna B. Sc B. Swapna

PRINCIPAL  
 ... & VS GOVT. COLLEGE  
 VIDAVALUR - 524312  
 SPSR NELLORE DT

10/11/2021

M. Marylatha

25/11/2021

25/11/21

25/11/21

25/11/21

(E. KIRAN KUMAR)

- Y. Ankita
- M. Marylatha
- B. Swapna

Bhramini

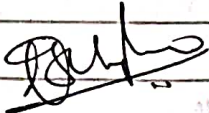
# CIRCULAR - 1

02/01/22

All the IQAC members are informed to attend meeting at 2.30 pm, on 04/01/2022.

VENUE: COMMERCE DIGITAL CLASS ROOM

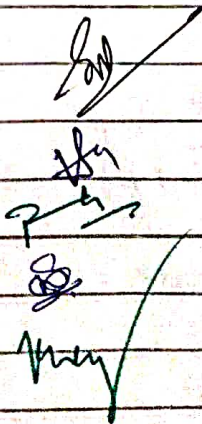
AZENDA: ASSESSMENT FOR THIRD CYCLE.



PRINCIPAL  
7/1/22  
PRR & VS GOVT. COLLEGE  
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SPSR NELLORE DT.

SPSR NELLORE DT  
VIDAVALUR - 524318  
PRR & VS GOVT. COLLEGE  
PRINCIPAL

10/2/22



Y. Anantha  
M. Manjatha  
B. Swapna

Meeting - I

Minutes of the IQAC Meeting.

04/11/22

All the members of IQAC met in the Digital class (Commerce) headed by principal on 4/11/2022 and discussed the following as per agenda.

Resolutions:

Resolved to submit IIR by 30th June and submit SSR by 31st July 2022.

Resolved to submit AQAR 2020-21 by Jan 2022.

Resolved to follow the schedule given <sup>here</sup> under to complete the NAAC Assessment related work.

Criteria - I - 31 January 2022

Criteria - II - 28 February 2022

Criteria - III - 31 March 2022

Criteria - IV, V & VI - 30 April 2022

*[Signature]*  
4/11/22

IQAC Coordinator

B. S.

4/11/22

Principal

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*[Signature]*

*[Signature]*

Y. Ankitha

M. Meylatha

B. Swapna

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## Meeting - II

### MINUTES :

All the IQAC Members attended meeting on 14.03.2022.

The Principal reviewed the progress of AQAR 20-21 work.

Criterion coordinators gave inputs. Problems involved are also discussed.

Members requested for provision of additional computer systems, printer and scanner. Newsletter preparation is discussed.

### ACTION TAKEN :

1. Criterion iii, iv, v are completed, the criterion-coordinators are requested to gaps left in the AQAR if any.

2. Coordinators of Criteria I, II, VI & VII are requested to speed up data collection and consolidation.

3. IQAC is provided with two additional systems, one printer and scanner. Three UPS are also provided.

K

4. Website monitoring is handed over to Smt. Srirani, lecturer in computer applications. Sri E. Kirankumar, librarian is also requested to monitor website uploads.

5. Sr. E. Kiranbeemar is given the responsibility of preparation of News letter.

The newsletter of Feb '22 is exhibited, all the staff appreciated the efforts of Sr. Kiranbeemar.

6. A committee for verification of records is constituted with Dr. N. Madhe, Dr. C. Varalakshmi and Sr. K. Ravi Chandran Reddy as members.

7. Resolved that AQAR shall be submitted on time.

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B. S.

PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318,  
SPSR NELLORE DT. 16/3/22

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CIRCULAR - 3

21/4/22

All The teaching staff are informed to attend meeting at 2.30 pm on 25/04/2022 in IRAC chamber.

AGENDA:

1. Progress of SSR work.
2. Discussion of SOP given by CCE.

B. S.

PRINCIPAL 21/4/22  
 PRR & VS GOVT. COLLEGE  
 VIDAVALUR - 524318.  
 SPSR NELLORE DT.

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 24/4/22

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Minutes of the J&AC Meeting.

All the members of J&AC met in the Prime Chamber headed by principal on 28.4.2022 at 2-30pm

Resolutions:

1. Resolved to get ready with the SSR by July 31st, 2022.  
All members agreed for this.

2. AQAR 20-21 was submitted successfully. All the criterion coordinators and staff are appreciated by the principal.

All the criterion-coordinators are requested to prepare hard copy of AQAR (their respective criterion). All agreed.

3. As per the SOP issued by CCE, the following staff members are re-designated as -

1. Dr. N. Madhu - ~~Academic~~ Additional Coordinator (Academic)
2. Dr. C. Varalakshmi - Additional Coordinator (Technical).

The additional coordinator (Technical) shall be assisted by Mrs Sarvani, lecturer in computer applications.

The incumbents agreed.

4. A committee consisting of three members for each criterion is drafted to look after SSR preparation.



agreed.

5. The IQAC Coordinator proposed to give a schedule for preparation of records and registers.

But, as per the majority opinion, it is resolved that one record/register pertaining to a metric shall be completed within the timeline given.

IQAC coordinator shall prescribe the time lines.

6. It is resolved that SSR shall be made available by 31st July 2022, and IQA submitted in Aug 2022.

7. It is resolved that Sri S. Kirankumar, Librarian shall be the convener of website committee.

ACTION TAKEN:

B. S.  
PRINCIPAL 1/4/22  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE, DT.

- 1) Committees revised.
- 2) Website is being customized as per CCE SOP.
- 3) AQAR 20-21 hosted on college website.
- 4) CCE SOP circulated among the staff

B. S.  
PRINCIPAL 30/4/22  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.

# CIRCULAR - IV

06/5/2022

All the teaching staff are informed to attend meeting at 3:30 pm on 9/5/2022, in the IQAC Chamber.

## AZENDA:

1. Progress of NAAC assessment work.

~~Principal~~  
6/5/22

B. & 6/5/22

~~Principal~~  
PRINCIPAL

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VIDAVALUR - 524318  
SPSR NELLORE DT

~~Principal~~  
6/5/22

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P. R. R.

6/5/22

~~Principal~~  
6/5/22

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VIDAVALUR - 524318  
SPSR NELLORE DT

6/5/22

~~Principal~~  
6/5/22

Meeting - IV

MINUTES:

All the staff members met in the IRAC chamber under the chairmanship of the Principal.

1. As per the previous resolution, hard copy of AOAD is tabled.

2. It is resolved to change the name of the website shall be changed as per the SOP given by APCCE.

3. Resolved that SRH shall be made by 31st July 2022.

ACTION TAKEN:

1. Guddeez Technologies were entrusted with the work of changing the website.

2. Grievance coordinators are requested to feed up SRH work.

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B. S. 615/22

Principal  
PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 624310  
SPSR, NELLORE DT

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# CIRCULAR - V

23/06/22

All the teaching staff and Sr. Asst are informed to attend meeting at 2:30 pm on 24/06/22 without fail.

## AGENDA:

1. Review of progress of SSR work for NAAC assessment.
2. Funding for payment of assessment fee, and other expenses.

B. & 23/6/22

~~Principal~~  
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## Meeting - V

### MINUTES:

All the staff met in the IQAC chamber. The Principal presided over.

1. The CDR Woodruff proposed that all the staff should be available during exams, being away from observer. / section. Partial agreement over this.

2. Resolved to submit to CEF for funding support.

Principals

B. S. S.  
PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524319.  
SPSR NELLORE DT.

V - Enclosure

ACTION TAKEN :

1. Letter drafted to CUP, requesting for funding support to meet with NAAC assessment.

[Signature]

B. S. [Signature]

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PVR & VS GOVT. COLLEGE  
VIDYALUR - 524316  
SPSR NELLORE DT.

PRINCIPAL  
PVR & VS GOVT. COLLEGE  
VIDYALUR - 524316  
SPSR NELLORE DT.

CIRCULAR-VII

All the teaching staff are informed to attend meeting in the Principal chamber at 2.30 PM on 25/08/2021.

AGENDA:

Academic audit 2020-21.

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PRR & VS GOVT. COLLEGE

VIDAVALUR - 524318.

SPSR NELLORE DT.

PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.

## Meeting - VI

### MINUTES:

Discussed the audit performance E.B.  
II, & IV.

Staff expressed certain doubts in Programme.  
II. The coordinator clarified.

Resolved that audit work shall be completed by tomorrow, 26/08/22.

### ACTIONS TAKEN:

Academic audit took place on 29/08/22.  
The advisors gave good suggestions for further  
improvement.





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SPSR NELLORE DT.



CIRCULAR - VIII

05/09/2022

All the faculty are informed to attend staff meeting at 2.15 pm on 5/9/22.

Agenda = NAAC Assessment  
Venue = Principal's chamber

to be by  
5-9-22

B. S.  
5/9/22

PRINCIPAL  
PBR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT

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Meeting - VII

MINUTES:

All the faculty members met in the Principal's chamber at 2:30 pm on 5/19/2022.

The new IBAC coordinator Dr. N. Madhu Vice-principal addressed the staff, along with the principal.

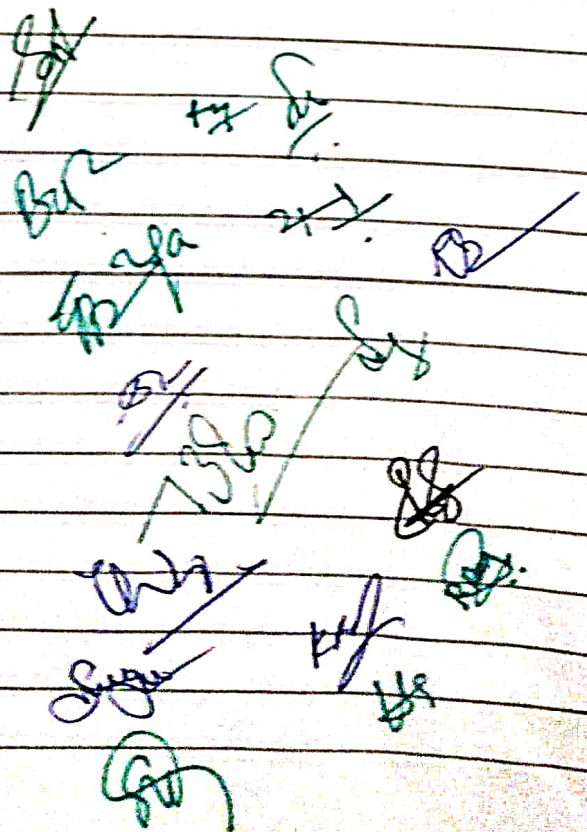
It is resolved to -

- submit IIOA by the end of October 2022.
- submit CSR by the end of November 2022.
- approach CEE for guidance and also to request for funding.
- complete work pertaining to Criteria I, II & III by 31st Oct 2022.

NSR - Usp  
5-9-22

B. S.

PRINCIPAL 5/19/22  
PRR & VS GOVT. COLLEGE  
MIDVALEUR 524318.  
SPRINGERHILL, CT.



ACTION TAKEN:

1. Criterion-wise committees are drafted.
2. Status report submitted to the CCE in the review meeting held on 7/9/22.

B. S. ~

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PRR & VS GOVT. COLLEGE  
MEDAVOLUR - 524318,  
SPSR NELLORE DT.

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19.9.22

All the criterion incharge along with the SSR committee are requested to attend the meeting at 2-30 PM on 19.9.22

Agenda: Review on the ACAAC work (criterion wise Review)

NA Key

(Dr. N. MADHU)

B. S.

19/9/22

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# Minutes of the Meeting.

VIII

19.9.22

All the criterion coordinators, SSR committee along with the IQAC coordinator met in the principal chamber at 2.30 pm and discussed the following.

1) Status of each criterion and resolved to consolidate by the end and preparation work started at the end by the end of Sept 30th

2) Criterion 6 member replaced (K. Srinivasulu) shifted to criterion 1 in the place of R. Srinivas Rao, R. Srinivas Rao shifted to criterion 6.

3) Resolved to complete the Criterion III, IV by 20th October.

4) Resolved to complete and consolidate Criterion V and VI by 31st October.

5) Resolved to consolidate the Criterion VII by 10th November.

6) Resolved to pay the IQA amount by the end of November.

N. S. Lax  
IQAC coordinator  
Criterion - I

B. S.

19/9/22

Criterion - II

R. Y.

Criterion - III

S. S.

Criterion - IV

M. S.

Criterion - V

S. S.

Criterion - VI

S. S.

SSR Committee:

Dr. P. S. Chakrapani

Dr. S. S.

Dr. V. Sri Rammurthy